



## Ways to organise Maths work by Selvi Wensor

- Keep one book to do all math work and don't use it for any other subject.
- To keep track of all the work, keep the teacher's notes (copied from the board) and your answers to questions in order in your book.
- To learn terms and definitions, you can keep the end section of the book as a glossary and keep adding definitions in topic order. For example, write the definition of vertically opposite angle and draw a diagram to visualise it.
- Some of the things that can form part of the class notes are: title of what you learn, concept/s learnt and any worked examples and the questions to be completed for homework. Also add the date of the lesson.
- As soon as you are able to work on your questions, start completing them and check your answers with the book answers.
- If there are any discrepancies between your answer and the book answer make sure you understand why and then work out the correct solution by seeking help.
- Leave enough room for questions not completed during class time so that the rest can be completed as part of your homework.
- If any additional work sheets are given, keep them in a plastic pocket in your math folder.
- Before the test go over the concepts, worked examples and do the review questions.

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